## **SPORTS SCHOOL POLICY**

## **Billing Authorization**

- Payment is due prior to the Start of each term. Payments are made using the iClass Pro app.
- Boys with unpaid fees will automatically drop from the class, and your space will become available for other families. To avoid losing your booking please ensure you pay via checkout on your app.
- Any credit approved by Management, must be used for future sports school classes. No refunds will be given.
- Cancellations No refunds can be offered once bookings have been made after this.
- Payments made during the holiday using the iClass Pro app, need to be confirmed by screenshotting "proof of payment".

## **Rules, Terms and Conditions**

- No trials are offered for any classes, boys will be asked to enroll before taking part.
- Waiting lists are not 'rolled over' so you must re-enroll your child if they were on a waiting list.
- Credits will be offered for any reason a class has to be cancelled. Tokens cannot be used within the Sports School program.
- If your child was enrolled in a sport in Term 4, they will be 'rolled over' to the same sport for Term 1. That is the same sport, on the same day, at the same time Unless they are too old for the group. This boking will only be confirmed once payment is received.
- Boys must be picked-up from class and supervised by an adult for all after school classes Transition Yr2 Boys.
- Bookings can be made within the first 5 weeks of the program starting, per term.

## Withdrawing from your Class & Makeup Lessons

- Our term classes are set up to automatically continue from one term to the next. If you do not wish to continue your son's classes and wish to cancel, you must notify us before the beginning of the new term. If your son withdraws at any point of the classes starting, we are unable to refund or credit your class fees.
- To remove or cancel your child's sport, please email sportschool@kings.school.nz.
- No make-up lessons will be offered, however should we have to cancel a lesson a credit will be offered